

## Guru Gobind Singh Indraprastha University Sector-16C, Dwarka, New Delhi-110078

No. GGSIPU/COF/2022/ 612

Dated: 1st April, 2022

## **CIRCULAR**

All the University Schools / Department / Centres are hereby intimated that action for closing of the Financial Year 2021-22 has already begun. Taking into account the situation and target for the timely closing of the Financial Year 2021-22, emphasis is laid to submit all the sanctions and vouchers, complete as per rules, on day to day basis and all the efforts may be made to clear the liability of financial year 2021-22 by 5th April, 2022.

Cooperation of all the University Schools / Deptt. / Centre is solicited for timely finalization of Annual Accounts (2021-22).

(Prabhat Mishra) Assistant Registrar

## Copy to:-

- 1. All Deans, GGSIPU(USBT/USCT/USBAS/USICT/USEM/USMS/USLLS/USHSS/USE/UCMS).
- 2. All Directors, GGSIPU
- 3. All Heads of School / Branch / Deptt., GGSIPU.
- 4. Controller of Examinations (I&II), GGSIPU.
- 5. Head, UITS Department for uploading the same in the University website.
- 6. Project Managers, Consultants, UWD, GGSIPU / Librarian, GGSIPU
- 7. In-charge (Personnel / Purchase) / Dy. Registrar (Purchase)/
- 8. Medical Officer, GGSIPU
- 9. A.R. to Hon'ble Vice Chancellor / A.R. to Registrar
- 10. JR(F)/AFO/AAOs/SOs, Finance & Accounts Department.
- 11. S.O. to COF for the information of COF